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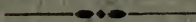
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CITY OF NORWICH



ANNUAL REPORT

OF THE

PUBLIC LIBRARY COMMITTEE

TO THE

TOWN COUNCIL

FOR THE

YEAR ENDED 31st MARCH, 1912.

NORWICH;

Gibbs & Waller, Ltd., Lithographers, Printers, and Bookbinders, Colegate Street.

CITY OF NORWICH

ANNUAL REPORT

OF THE

Public Library Committee

TO THE

TOWN COUNCIL

For the Year ended 31st March, 1912.

COMMITTEE :

Chairman—

THE RT. HON. THE LORD MAYOR OF NORWICH.

(COUN. HENRY J. COPEMAN, J.P.).

*Vice-Chairman—*ALD. R. G. BAGSHAW, J.P.

Councillors—

A. W. F. BAGGE, B.A., LL.B.

F. H. BASSINGTHWAIGHTE

G. CUBITT

J. F. HENDERSON

W. JOSEPH

Co-opted Members—

T. S. BREESE

H. F. EUREN

BOSWORTH HARCOURT

F. W. HARMER, J.P., F.G.S.,

F.R. MET. SOC.

WALTER RYE

A. M. STEVENS

*Town Clerk—*ARNOLD H. MILLER.

*City Librarian—*GEO. A. STEPHEN, F.L.A.



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CITY OF NORWICH

PUBLIC LIBRARY

ANNUAL REPORT, 1911-12.

The Public Library Committee has pleasure in presenting the following report on the work accomplished for the year ended 31st March, 1912.

LIBRARIAN.

The office of City Librarian being vacant at the end of the previous financial year, advertisements were issued in April for a trained Librarian, and in response thereto, 110 applications were received. The Committee unanimously appointed Mr. George A. Stephen, (Fellow of the Library Association), the Sub-Librarian of the St. Pancras Public Libraries, London, and the author of books and articles on library administration and kindred topics. The new Librarian commenced his duties on the 1st June, and at the first Committee Meeting after his appointment he submitted a comprehensive report on the condition of the Public Library, with suggestions for its re-organisation on up-to-date methods of library administration. After giving careful consideration to the Librarian's report the Committee approved it in principle, and from time to time has given instructions for various recommendations to be carried out.

RULES AND REGULATIONS.

The old Rules and Regulations for the conduct and management of all Departments of the Public Library were revised and augmented with the view of affording additional facilities to the public; the amended Rules came into force on the 1st November. Attention may be drawn to the following alterations. The hours of opening and closing of several of the Departments were altered: the News Room, which opens at 9 a.m., now closes at 10 p.m., instead of 9 p.m.; the Reading Room opens at 9 a.m., instead of 10 a.m., and closes at 10 p.m. as before; and the Lending Library closes at 9 p.m., instead of 10 p.m. each week-day, except Thursday, when it closes at 1 p.m.

The conditions under which persons may borrow books were simplified as much as possible. Every resident whose name appears on the current Ward Roll, or who shall produce his receipt for current rates of premises, or for his last quarter's rent, may borrow books for home reading on his own responsibility, and all other residents over 14 years of age may borrow books for home reading after obtaining the guarantee of a ratepayer.

In order to foster the reading habit among children and to induce them to become familiar with the Public Library, a new rule was made whereby any child under the age of 14 years, resident in the City and attending school, may borrow books on the guarantee of a ratepayer and the recommendation of a head teacher.

Borrowers' tickets are now issued within twenty-four hours from the time of receipt of the application forms, provided they are satisfactory, whereas, previously, borrowers were kept waiting for three or more days.

The Rules and Regulations have been printed in pamphlet form, and are obtainable free on application at the Library.

RE-DECORATION, STRUCTURAL ALTERATIONS, ETC.

The Committee instructed the City Engineer to submit reports and estimates for various items of work suggested by the City Librarian, and after their consideration the following work was carried out by, or under the direction of the Works Department: (1) Double swing oak door and screen substituted for the single door in the entrance hall. (2) Openings made in west wall of Lending Library, large borrowed lights inserted, and provision of double swing door for this department. (3) Alteration of counter, repairing of portion of floor, and re-decorating of Lending Library. (4) Alteration of Librarian's office and provision of glazed screens. (5) Painting and decoration of entrance hall and public staircase.

The electric lighting of several departments having been considered inadequate, the City Electrical Engineer submitted suggestions for improving the same, chiefly by the rearrangement of lamps and the use of holophane reflecting shades, and the work was duly performed.

STOCK OF BOOKS.

During the year 3,448 volumes and 265 pamphlets were added by purchase or gift; 2,460 volumes being located in the Lending Library, 617 volumes and 25 pamphlets in the Reference Library, and 371 volumes and 240 pamphlets in the Local Collection.

Complete statistics regarding the stock of books in the Lending and Reference Departments will be presented as soon as the Librarian has taken stock of the Library.

LENDING LIBRARY.

The Librarian reported that the condition of the Lending Library was especially serious, and required immediate attention: it contained accumulations of old, useless and worn-out books, due to the fact that the Public Library has been in existence for over half a century, and the stock of books had never been subjected to a thorough overhauling. It was decided that the Librarian, instead of spending a considerable amount of time in taking stock of the entire Library, should undertake the re-organisation of the Lending Library, class by class, in order that an immediate advantage might be experienced by the public using the Library. The Librarian will make an inventory of the books in each class, and then submit to the Committee a report indicating the books that should be discarded or replaced, with a list of books that should be added to the section. After the new books have been purchased, the class under revision will be classified according to the Dewey Decimal System of Classification, and then catalogued. At the close of the period covered by this report, the Librarian had submitted the following reports on the Fiction, History and Travel, and Natural Science classes:—

LIBRARIAN'S REPORT ON STOCK OF FICTION.

	Vols.		Vols.
Number of books stocked according to indicators	7,851	Number of books on Library shelves ...	6,190
		Number of books dis- carded by previous Librarians	402
		Number of books put aside by the late Librarian for discard- ing	813
		Number of books entered in Arrears Book from 1902 to 1911	121
		Number of books missing	325
	<hr/> <u>7,851</u> <hr/>		<hr/> <u>7,851</u> <hr/>

Of the 6,190 volumes on the Library shelves, or in circulation, I have been unable to examine 869 volumes because they have been in borrowers' hands while I have been examining the stock.

Of the 5,321 volumes I have handled, I find that only 1,405 volumes are fit for circulation, and of these over 200 require to be rebound. At least 2,588 volumes should be discarded, and the remaining 1,328 volumes are worth replacing as funds permit.

LIBRARIAN'S REPORT ON STOCK OF HISTORY AND TRAVEL.

	Vols.		Vols.
Number of books stocked according to Indicators marked Class H (History and Travel) ...	3,296	Number of books of History and Travel, on library shelves, marked Class H ...	2,518
Marked Class S. (Art, Science, etc.) ...	59	Number of books belonging to classes other than History and Travel, marked Class H ...	720
Marked Class M ...	111	Number of books discarded by previous Librarians ...	2
		Number of books put aside by the late Librarian for discarding ...	2
		Number of books entered in Arrears Book from 1902 to 1911 ...	2
		Number of books on Library shelves, marked Class S ...	56
		Number of books on Library shelves, marked Class M ...	111
		Number of books missing	55
	<hr/> 3,466 <hr/>		<hr/> 3,466 <hr/>

Of the 2,686 volumes on the Library shelves, or in circulation, I have been unable to examine 58 vols. because they were in borrowers' hands while I was examining the stock. Of the 2,630 vols. I have handled I find that 1,587 vols. are suitable for circulation, 113 should be transferred to the Reference Department, 798 should be discarded, and 132 replaced.

LIBRARIAN'S REPORT ON STOCK OF BOOKS ON NATURAL SCIENCE.

	Vols.		Vols.
Number of books according to Indica- tors marked Class S (Science, etc.) ...	1,214	Number of books on Natural Science, on Library shelves, marked Class S (Science, etc.) ...	1,174
Number of books stocked according to other Indicators ...	40	Number of books on shelves, marked other than Class S ...	40
		Number of books dis- carded by previous Librarians ...	1
		Number of books entered in Arrears Book from 1902 to 1911 ...	2
		Number of books missing ...	37
	<u>1,254</u>		<u>1,254</u>

Of the 1,174 volumes on the Library shelves, or in circulation, I have been unable to examine 41 vols. because they were in borrowers' hands while I was examining the stock. Of the 1,133 vols. I have handled I find that 677 vols. are suitable for circulation, 128 vols. should be transferred to the Reference Department, 281 vols. should be discarded, and 47 vols. replaced.

In order to bring the above-mentioned sections up-to-date the Committee decided to spend the sum of £100 on Fiction, £80 on History and Travel, and £50 on Natural Science.

Several alterations have been made in the routine work of this Department, with the view of effecting more rapid and efficient service.

The Lending Library was closed to the public on the 2nd November, on which day all the worn-out books in the Fiction class were withdrawn and the new volumes added.

This department was also closed from February 19th to 24th, when the structural alterations, cleaning, and re-decorating were effected.

"READERS' GUIDE."

For several years past complaints have been made by borrowers regarding the lack of a printed catalogue of the books in the Library. To remedy this defect speedily, it was decided to publish at the price of one penny a bi-monthly magazine entitled

"The Readers' Guide," which would contain the whole or a portion of a classified catalogue of the books in each of the classes which had been revised, and also a list of new books added to the Library; by this means a complete list of books in the Lending Library will be published. The first number of the "Readers' Guide," containing the fiction catalogue, was published on the 1st November, and the demand for this was so great that the whole of the edition of 2,000 copies was exhausted early in March. A revised edition has been ordered. The second and third numbers of "The Readers' Guide," published in January and March respectively, contain portions of the catalogue of the History and Travel section.

BORROWERS.

Previous to the adoption of the new Rules and Regulations, the borrowers' tickets were not issued for any specific period, and none had been renewed for several years; consequently there was no record of the persons actually borrowing from the Library. Concurrently with the re-opening of the Lending Library, after the revision of the Fiction stock, a new form of ticket was used. Borrowers whose tickets were issued on or after January 1st, 1911, received new tickets in exchange for their old tickets, and all other persons were required to make application for tickets by filling in the application forms provided for the purpose. At the close of the period covered by this report, 4,092 borrowers' tickets were in force, viz., 3,054 ordinary tickets, 448 students' tickets, and 590 juvenile tickets.

ISSUES.

A statistical table is given on page 13, showing the monthly issues of books from each class during the year for home reading. The Lending Library was open on 298 days, and 77,962 volumes were issued, giving a daily average issue of 262 volumes. In the previous annual report it was stated that the number of books issued from the Lending Library had decreased very considerably, the daily average issue being 246; and this decrease continued from April to October, during which time the daily average issue was 219. The statistical table shows that a decided increase in the issues took place immediately the Fiction stock had been revised and augmented, and the first number of the "Readers' Guide" had been published, the daily average issue from November to March being 324. The highest issue on a single day was on Monday, 26th February, when 632 volumes were issued.

JUVENILE SECTION.

As stated herein under the heading "Rules and Regulations," juveniles are now permitted to borrow books from the Lending Library. A collection of 749 volumes of fiction and books on

various branches of knowledge, specially suitable for juvenile readers, has been formed, and a separate indicator and counter have been provided for their use.

REFERENCE LIBRARY.

On page 14 a statistical table is given, showing the monthly issues of books in this Department. These figures exclude the numerous references made to dictionaries, and to the directories, year books, and kindred publications which are placed on open shelves in the Reading Room. The Reference Library was open on 306 days, and 8,481 volumes were issued, giving a daily average issue of 28 volumes. The issues of books from this Department are not as large as they should be. The comparatively small use made of this Department is chiefly due to the want of a proper catalogue, and the lack of many important reference books. As soon as the reorganisation of the Lending Library is effected, particular attention will be paid to the Reference Library with the view of making it an up-to-date one.

LOCAL COLLECTION.

During the year the extensive local collection has been considerably augmented by donations and purchases. It has been the practice of the Committee to allocate for local collection purposes the money received as fines, and as the sum of £254 9s. 1d. had accumulated by the end of the last financial year, the Committee resolved to make a number of purchases at the auction sales of Dr. Augustus Jessopp's Library and the Townshend Heirlooms. At these sales many interesting and valuable documents relating to the history of Norfolk and Norwich were purchased at a cost of £91 18s. 3d. One of the documents purchased at the Townshend sale was "An Address from the Gentry of Norfolk and Norwich to General Monk," in 1660, bearing the signatures of about 800 persons. This manuscript, being signed by nearly everyone of importance in Norfolk at the period, is of much local importance, and the Committee have arranged for its publication in facsimile, provided sufficient subscriptions can be obtained. These purchases were followed by a valuable donation from Mr. Walter Rye, consisting of a Map of the Coast of Norfolk, 1585, and 68 manuscripts and printed books, of which special mention may be made of the following:—

Friar Brackley's Armorial Manuscript.—A paper volume of 142 pages, with 75 coloured drawings of arms of the Pastons and Mautbys and their matches. Its date is about 1460, and it is the oldest Norfolk Armorial Manuscript known.

Collection of original manuscripts relating to the Carpenters' Company of Norwich, 1594.

Rev. F. Blomefield's Original Entry Book for his "History of Norfolk," 1733-6.

Petition of Henrie Honying to Charles I.

Pardon to William Heyhoe, of Watton, with the great seal of King James I.

Note-Book of Thomas Martin.

Parchment Letter issued in blank by Brother William Bryggs, Prior of the Friars Preachers or Black Friars, through Friar Robert Felmyngham.

Norfolk Pedigrees compiled by Peter Le Neve.—A volume (of 86 pages) of Norfolk Pedigrees, with the arms in colours, and an index of names.

In order to show its appreciation of the generous gifts which Mr. Walter Rye has made on various occasions to the Public Library, and at the same time to display them to the public, the Committee provided a handsome exhibition case in the Reading Room in February.

Various small purchases of local books, pamphlets, maps, and prints have also been made during the year.

With the view of preserving the large collection of prints, portraits, and maps, and also making them easily accessible to the public, many of them have been mounted, and all of them have been arranged in specially designed dust-proof boxes.

During the year 427 vols. in the collection were bound at a cost of £28 9s. 11d. The expenditure of this amount was necessary because no attention had been paid to the binding of local books for several years.

READING AND NEWS ROOMS.

The Reading Room and the News Room have been well attended during the year. The list of periodicals and newspapers provided in these rooms was carefully revised in January, with the view of making the collection as representative as possible. The Library now contains a judicious selection of the leading London and provincial newspapers, and a large variety of the best periodicals. In addition to a selection of the weekly illustrated papers, popular magazines, and periodicals for ladies, there are periodicals devoted to the principal industries, science, technology, literature, art, politics, history and travel, sports and pastimes, philosophy, and religion. A complete list of the newspapers and periodicals provided at the Library is given on pp. 17-19.

BOOKBINDING.

The new Librarian reported that a large portion of the stock of books was in a bad condition, due to the books having been bound inadequately, or imperfectly repaired, or not having been treated as soon as necessary. Library books require special bindings, and therefore a suitable specification has been prepared, in accordance with which the books are now bound. During the year 2,007 volumes have been bound at a cost of £129 19s. 11d., of which 427 volumes belong to the Local Collection.

BOOKS FOR THE BLIND.

Arrangements have been made with the National Lending Library for the Blind for the loan of twenty volumes monthly in Braille or Moon type. The books have been much appreciated by some of the blind persons in Norwich, 415 volumes having been issued since July.

DONATIONS.

During the period covered by this report 287 volumes and 17 pamphlets were presented by various donors, as enumerated on pages 15-16, and the publishers of 12 periodicals undertook to present their respective periodicals to the Library regularly as issued. The grateful thanks of the Committee have been expressed to the donors, and the Council tendered its thanks to Mr. Walter Rye for his generous gift, to which reference is made on pages 9-10.

OLD PERIODICALS, ETC.

Following the practice of previous years, some of the old newspapers and periodicals, and the best of the discarded books, have been sent to the City Asylum, County Asylum, Isolation Hospital, and Workhouse for the use of the inmates.

DISTRESS OFFICES.

The Committee recommended the Council, in the interest of the Library, to make arrangements for the Distress Committee to give up the occupancy of the upper rooms of the Library building for two reasons: (1) because the loitering of the unemployed at the entrance and on the staircase caused great inconvenience to many of the persons who used the Library, and deterred others from doing so; (2) because the rooms were required for Library purposes. The Council decided that the Distress Committee should remove by the 1st May, 1912.

CITY LIBRARY.

The Committee concurred with the recommendation of the City Committee that the Librarian should be appointed Librarian of the City Library, the appointment to be held by Mr. Stephen in

conjunction with his office of Public Librarian. Acting upon the Librarian's suggestion, the City Committee provided in the Reading Room a large exhibition case for the display of some of the books in the City Library. The exhibition of a selection of the rare books, to which descriptive notes are attached, has aroused much interest.

STAFF.

By an instruction of the Committee the Librarian presented a report regarding the desirability of members of the Library staff studying for the Library Association's professional examinations, in order that they might carry out their duties more efficiently than they have done hitherto. The Committee resolved that four of the assistants should be required to enter for the Library Association's examinations, and as an incentive, the Committee decided to offer to such assistants an increase of 2s. 6d. per week in salary for each certificate obtained during the next two years.

During the year several changes have taken place in the personnel of the staff. By the death of Mr. George Tennant, on the 17th August, the Committee lost the services of an officer who had served it faithfully for over 23 years, as Sub-Librarian from 1888 to 1901, as Librarian from 1901 to 1909, and subsequently as Superintendent of the Reading Room. Mr. George Long, a senior assistant, left the service of the Committee on the 30th December. To fill the two vacancies on the staff thus created, Mr. Walter B. Rix and Mr. Frank Bussey were appointed as Junior Assistants, both of whom were educated at the City of Norwich School.

The staff are loyally responding to the increased demands made upon them as a result of the more extensive use of the Library by the public.

CONCLUSION.

The balance of £969 15s. 8d. (which includes the sum of £254 9s. 1d. allocated for the Local Collection) in hand at the end of the last financial year enabled the Committee to carry out the desirable improvements herein mentioned without curtailing the necessary expenses connected with the upkeep of the Library. The Committee is endeavouring to increase the efficiency of the Library so that it will be brought into line with other Public Libraries in the country, and will become the literary workshop and bureau of information of the inhabitants of Norwich.

HENRY J. COPEMAN,

*Lord Mayor,
Chairman.*

LENDING LIBRARY.

Classification of the Issues of Books, 1911-12.

Months.	Days open.	Science, Art, and Natural History.	Biography and Correspondence.	Poetry and Drama.	Fiction.	History and Travel.	Magazines, Reviews, and Miscellaneous.	Law and Theology.	Juvenile.	Total Issues.	Number of Persons.	Average Daily Issues.
April ...	23	287	118	79	4717	187	388	49	—	5825	5750	253
May ...	27	276	96	59	4754	214	332	38	—	5769	5704	214
June ...	24	232	103	53	4591	164	306	35	—	5484	5437	229
July ...	26	244	84	55	4632	186	312	53	—	5566	5509	214
August ...	26	241	104	59	4359	201	339	44	—	5347	5285	206
September ...	26	290	104	71	4263	203	301	51	—	5283	5220	203
October ...	26	292	136	71	4782	161	306	43	—	5791	5718	223
November ...	24	343	132	89	4261	141	274	48	1345	6633	6590	276
December ...	24	421	137	79	4941	102	312	35	1666	7693	7645	321
January ...	27	424	118	108	5374	294	345	59	1970	8692	8642	322
February ...	19	262	103	86	4306	283	267	38	1421	6766	6722	356
March ...	26	428	113	107	5506	515	326	49	2069	9113	9044	351
	298	3,740	1,348	916	56,486	2,651	3,808	542	8,471	7,7962	7,7266	262

REFERENCE LIBRARY.

Classification of the Issues of Books, 1911-12.

Months.	Days open.	Local Collection.	Science, Art, and Natural History.	Biography and Correspondence.	Poetry and Drama.	History and Travel.	Magazines, Reviews, and Miscellaneous.	Law and Theology.	Total.	Average Daily Issues.
April ...	23	250	186	18	17	55	247	34	807	35
May ...	27	226	213	33	21	57	201	15	766	28
June ...	24	157	141	23	23	31	164	31	570	24
July ...	26	191	135	20	10	42	147	53	598	23
August ...	26	260	141	17	37	46	169	21	691	27
September	26	153	162	33	11	42	293	40	734	28
October	26	157	175	19	16	59	180	38	644	25
November	26	165	182	30	35	45	295	33	785	30
December	24	147	88	23	38	18	222	28	564	24
January	27	214	119	35	57	61	354	39	879	29
February	25	163	155	27	6	53	233	29	666	27
March ...	26	227	121	85	9	69	201	65	777	30
	306	2,310	1,818	363	280	578	2,706	426	8,481	28

DONORS TO THE LIBRARY.

	Vols.	Pamphlets
Anonymous	1	
Australia, High Commissioner for ...	2	
Bacon, Miss Mary E., Norwich ...	1	
Beecheno, F. R., Norwich ...	1	
Board of Trade	4	
British Columbia, Provincial Secretary of ...	1	
British Museum, Trustees of ...	9	
British Association for the Advancement of Science	1	
Burns, Rt. Hon. John, M.P., London ...	1	
Canadian Government	1	
Chifferiel, A. H., London ...	1	
City and Guilds of London Institute ...	1	
Colman, Miss Helen, Norwich ...	2	
Crane, Crane & Co., London ...	1	
Curwen, J. & Sons, London ...	1	
Deacon, E., Bridgeport, Conn., U.S.A. ...	1	
Durham University	1	
Euren, A. D., Norwich ...	4	
Euren, H. F., Norwich ...	16	
Farrell, F. J., Yarmouth ...	1	
Gould, W. & Son, Swaffham ...	5	
Harvey, Lieut-Col. J. R., D.S.O., Thorpe ...	3	
Howard, G. F., Norwich ...	1	
Hurry, J. B., Reading ...	1	
Incorporated Society of Musicians ...	1	
India Office	37	
Kett, Rev. George, South Africa ...	1	
Library of Congress, Washington, U.S.A. ...	6	1
Liverpool University... ..	1	
Lombard, Louis, Paris ...	1	
London School of Music ...	1	
London, Town Clerk of City of ...	1	
Low, Sir Frederick, M.P., London ...	45	4
Marsh, E. R., Norwich ...		1
Mather & Crowther, London ...	1	
Mitchell, C., & Co., London ...	1	
National Union of Teachers ...	1	
New South Wales, Agent-General for ...	2	
New Zealand, High Commissioner for ...	2	
Norwich Co-operative Society ...	1	
Paton, J. & J., London ...	1	
Rye, Walter, Lammas ...	68	9

	Vols.	Pamphlets
Sell's Advertising Agency, Ltd., London ...	1	
Sheffield University ...	1	
Sewell, P. Edward, Buxton ...	20	
Smithsonian Institution, Washington, U.S.A.	2	
Society of Incorporated Accountants and Auditors ...	2	
South African Railways ...	1	
Spelman, Messrs., Yarmouth ...		1
Stationery Office, H.M. ...	18	
Stubbs' Publishing Co., Ltd., London ...	1	
Taylor, A., Norwich ...	1	
Tennant, Miss B., Norwich ...	2	
Tillard, Miss Margaret, London ...		1
Town and Counties Directories, Ltd., Edinburgh ...	1	
University Correspondence College ...	2	
University Tutorial Press, Ltd. ...	1	
Uruguay, Director-General of ...	1	
Whitaker, J., & Sons, Ltd., London ...	1	

MSS., Maps, Prints, etc., from:—

Brittain, Harry, Norwich.

Goose, A. W., Norwich.

Rye, Walter, Lammas.

CATALOGUES, REPORTS, OR BULLETINS HAVE BEEN RECEIVED FROM
THE FOLLOWING LIBRARIES.

Aberdeen	Hammersmith	Pittsburgh (U.S.A.)
Ashton-under-Lyne	Handsworth	Preston
Baltimore (Enoch Pratt Library, U.S.A.)	Hornsey	Richmond
Batley	Ipswich	St. Helens
Belfast	Islington	St. Louis (U.S.A.)
Birmingham	Kimberley (South Africa)	Salford
Blackburn	Leeds	Shoreditch
Bolton	Leicester	Stoke Newington
Bradford	Lincoln	Tottenham
Brighton	Liverpool	Twickenham
Brooklyn (Pratt Institute, U.S.A.)	Loughborough	Walthamstow
Buxton	Lowestoft	Wandsworth
Cambridge	Manchester (Public Library)	Washington (Library of Congress, U.S.A.)
Cardiff	Manchester (John Rylands Library)	West Bromwich
Colchester	New South Wales	West Hartlepool
Croydon	New York	Wigan
Deptford	Newark-on-Trent	Wolverhampton
Derby	Newcastle-upon-Tyne	Worcester
Folkestone	Norwich (Conn., U.S.A.)	Worcester (U.S.A.)
Fulham	Nottingham	Workington
Gloucester	Paisley	Yarmouth, Great
Hackney	Perth	York

NEWSPAPERS, PERIODICALS, & MAGAZINES

PROVIDED IN THE

READING AND NEWS ROOMS.

(Those marked with an asterisk () are presented. Abbreviations: D=Daily; F=Fortnightly; M=Monthly; Q=Quarterly; W=Weekly).*

- Academy (W)
- *Agricultural Economist (M)
- Amateur Gardening (W)
- *Animal World (M)
- *Animals' Guardian (M)
- Antiquary (M)
- *Anti-Slavery Report (Q)
- Architect (W)
- Army List (M)
- Army and Navy Gazette (W)
- Art Journal (M)
- *Associated Accountants' Journal (Q)
- Athenæum (W)
- Atlantic Monthly (M)
- Badminton Magazine (M)
- Bazaar, Exchange and Mart (Wed., Fri., and Sat.)
- *Bird Notes and News (Q)
- Birmingham Daily Post
- Blackwood's Magazine (M)
- Board of Agriculture Journal (M)
- *Board of Trade Journal (W)
- Bookman (M)
- Boot and Shoe Trades' Journal (W)
- Boys' Own Paper (W)
- Bradshaw's Railway Guide (M)
- Bradshaw's Continental Guide (M)
- British and Colonial Printer and Stationer (W)
- *British Esperantist (M)
- British Journal of Photography (W)
- British Printer (Bi-monthly)
- *British Shoemaker (M)
- Builder (W)
- Burlington Magazine (M)
- Bystander (W)
- Cabinet Maker (W)
- Cage Birds (W)
- Canadian Magazine (M)
- *Canadian Patent Office Record (M)
- Cassell's Family Magazine (M)
- Cassier's Magazine (M)
- Century Magazine (M)
- *Certified Accountants' Journal (M)
- Chambers's Journal (M) 2 copies
- Chemical World (M)
- Christian Commonwealth (W)
- Christian Life and Unitarian Herald (W)
- Christian World (W)
- Church Missionary Review (M)
- Church Times (W)
- *Civil Service Aspirant (W)
- *Civil Service Candidate (F)
- *Civil Service Gazette (W)
- Clarion (W)
- Clerk (M)
- *Common Cause (W)
- Commonwealth (M)
- Connoisseur (M); and supplement, Sale Prices (Q)
- Contemporary Review (M)
- *Cook's Traveller's Gazette (M)
- *Co-operative News (W)
- Cornhill Magazine (M)
- County Gentleman, and Land and Water (W)
- *Cowkeeper and Dairyman's Journal (M)
- *Cromer and North Walsham Post (W)
- *Cycling (W)
- *Cyclists' Touring Club Gazette (M)
- Daily Chronicle
- Daily News
- Daily Telegraph
- *Decorators' and Painters' Magazine (M)
- *Depositor (M)
- *Domestic Engineering (M)
- Drapers' Record (W)
- East Anglian Daily Times
- Eastern Daily Press (3 copies, 2 presented)
- Eastern Evening News (2 copies, 1 presented)
- *Eastern Weekly Press
- Edinburgh Review (Q)

- Electrical Review (W)
 Empire Review (M)
 Engineering (W)
 *English Churchman (W)
 English Historical Review (M)
 English Illustrated Magazine (M)
 English Mechanic (W)
 English Review (M)
 Era (W)
 Feathered World (W)
 Field (W)
 Footwear (M)
 *Foresters' Miscellany (M)
 Fortnightly Review (M)
 Gardeners' Magazine (W)
 Genealogist (Q)
 Girls' Own Paper (M)
 Graphic (W) 2 copies
 Great Thoughts (W)
 Grocer (W)
 Guardian (W)
 Harper's Magazine (M)
 Hardware Trades' Journal (W)
 Hibbert Journal (Q)
 Illustrated London News (W) 2
 copies
 *Incorporated Accountants' Journal
 (M)
 *Individualist (Bi-monthly)
 *Insurance Agent and Review (M)
 *Jewish Missionary Intelligence (M)
 Journal of Education (M)
 *Justice (W)
 Labour Leader (W)
 *Labour Gazette (M)
 Lady's Pictorial (W)
 Liverpool Daily Post and Mercury
 Local Government Journal (W)
 London Missionary Society's
 Chronicle (M)
 *Lowestoft Journal (W)
 *Lowestoft Standard (W)
 Lynn Advertiser (W)
 Manchester Guardian (D)
 Mechanical World (W)
 *Millgate Monthly
 Miscellanea Genealogica et
 Heraldica (Q)
 Missionary Review of the World (M)
 *Monthly Notes on Tariff Reform
 Morning Post (D)
 *Monthly Report of the Society of
 Musicians
 *Motor Cycling (W)
 *Motor Traction (W)
 Municipal Journal (W)
 *Musical Herald (M)
 Musical Times (M)
 Nation (W)
 National Home Reading Union :
 General Course Magazine (M)
 Special Course Magazine (M)
 Young People's Magazine (M)
 National Review (M)
 Nature (W)
 Navy List (Q)
 *New Church Magazine (M)
 Newcastle Chronicle (W)
 *New Zealand Farmer (M)
 Nineteenth Century (M)
 Norfolk Chronicle (W) (2 copies, 1
 presented)
 Norfolk News (W) (2 copies, 1
 presented)
 Norfolk Weekly Standard & Argus
 (2 copies, 1 presented)
 Norwich Mercury (Twice weekly)
 Notes and Queries (W)
 Outing (M)
 Outlook (W)
 Pall Mall Gazette (D)
 Pall Mall Magazine (M)
 *Patents, Illustrated Official
 Journal of (W)
 *People's Weekly Journal (W)
 Pitman's Journal (W)
 *Plumber and Decorator (M)
 *Plumbing Trade Journal (M)
 *Poor Law Officers' Journal (W)
 *Positivist Review (M)
 Post Office Guide (Q)
 *Poultry (W)
 *Practical Engineer (W)
 *Progress (M) (Norwich Y.M.C.A.)
 Public Opinion (W)
 Publishers' Circular (W)
 Punch (W) (2 copies)
 Quarterly Review
 Queen (W)
 Quiver (M)
 *Railway Clerk (M)
 Review of Reviews (M)
 *Royal Geographical Society
 Journal (Half-yearly)
 *Royal Society of Arts Journal (W)
 Saturday Review (W)
 *School Government Chronicle (W)
 Schoolmaster (W)
 Science Progress (Q)
 Scientific American (W)
 Scribner's Magazine (M)
 *Secretary (M)
 Shipping Gazette, Lloyd's List (W)
 Shoe Manufacturers' Monthly (M)
 Shop Assistant (W)
 Sketch (W)

- Socialist Review (M)
- *Society of Architects Journal (M)
- Sociological Review (Q)
- Spectator (W)
- Sphere (W)
- Standard (D)
- Statist (W)
- State Correspondent (M)
- Strand Magazine (M)
- Studio (M)
- Sunday at Home (M)
- Superintendent and Foreman (W)
- Symons's Meteorological Magazine (M)
- System (M)
- Tailor and Cutter (W)
- Timber Trades' Journal (W)
- Territorial Service Gazette (W)
- Times (D)
- *Trade Marks' Journal (W)
- Truth (W)
- United Empire (M)
- University Correspondent (F)
- *Votes for Women (W)
- *Vulcan (M)
- *Warrant Officer's Naval Journal (M)
- Weldon's Ladies' Journal (M)
- Westminster Gazette (D)
- Westminster Review (M)
- Woodworker (M)
- Work (W)
- World's Work (M)
- *Yarmouth Independent (W)
- Yorkshire Post (D)
- Zoologist (M)
- *Zoophilist (M)

REVENUE ACCOUNT FOR THE YEAR

Expenditure.

	£	s.	d.	£	s.	d.
To Salaries				752	13	10
Loan--Interest	38	0	0			
Sinking Fund	52	13	0			
Income Tax	4	11	4			
				95	4	4
Insurance	18	0	6			
Rates	65	2	1			
Books	443	3	10			
Travelling Expenses <i>re</i> Purchase of Books	6	18	3			
Bookbinding	116	4	3			
Newspapers and Periodicals	121	13	11			
Printing and Stationery	115	13	11			
Printing "Readers' Guide"	24	7	1			
Cleaning Windows	10	8	4			
Structural Alterations, Repairs, Painting and Cleaning	232	3	0			
Electric Light	73	9	8			
Alterations and Repairs to Electric Fittings	31	12	8			
Gas and Water	5	10	6			
Steam for Heating	40	4	0			
Winding and Regulating Clocks	1	11	4			
Miscellaneous	14	0	1			
Telephone Rental	1	15	0			
Fire Extinguishers	17	9	2			
Bookshelves and Fittings	38	3	10			
Expenses of Candidates <i>re</i> Librarianship	8	8	1			
				1385	19	6
				£2233	17	8

Fines Account for the Year

	£	s.	d.
To Books, Manuscripts, Prints, &c., for Local Collection	141	7	5
Bookbinding	28	19	11
Boxes and Mounts for Prints	38	19	4
Show Case	19	15	0
	£229	1	8

BALANCE SHEET—

Liabilities.

	£	s.	d.	£	s.	d.
To Sundry Creditors				176	6	1
Revenue Balance, 31st March, 1911	715	6	7			
Less deficiency for the current year	463	18	0			
				251	8	7
Fines Account Revenue Balance, 31st March, 1911	254	9	1			
Less deficiency for the current year	206	8	11			
				48	0	2
				£475	14	10

ENDED 31ST MARCH, 1912.

Income.

		£	s.	d.	£	s.	d.
By Sale of Readers' Guides, &c.	...	12	2	0			
Borrowers' Tickets	...	2	10	0			
Papers	...	1	4	8			
Post Cards, &c.	...	1	17	8			
Book-marks	...	4	4	0			
Miscellaneous	...	1	1	4			
					22	19	8
Rate for the period from 1st April to 30th June, 1911	...	432	10	0			
Rate equal to $\frac{1}{3}$ d. in the £ for the period from 1st July to 31st December, 1911	...	876	0	0			
Rate for the period from 1st January to 31st March, 1912	...	438	10	0			
					1747	0	0
Balance being excess Expenditure over Income	...				463	18	0

 £2233 17 8
ended 31st March, 1912.

		£	s.	d.
By Fines	...	22	12	9
Balance being excess Expenditure over Income	...	206	8	11

 £229 1 8
REVENUE ACCOUNT.**Assets.**

		£	s.	d.	£	s.	d.
By Cash in Hand—Treasurer	...	473	14	10			
Librarian	...	2	0	0			
					475	14	10

 ARTHUR F. GENTRY,
 City Accountant.

 £475 14 10

THE LIBRARY OF THE
MAY 22 1940
UNIVERSITY OF ILLINOIS

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The Librarian's Compliments.



CITY OF NORWICH.

THE LIBRARY OF THE
THE REPORT MAY 22 1940
UNIVERSITY OF ILLINOIS
OF THE

Free Library Committee

TO THE
TOWN COUNCIL.

1904-5.

MILLER,
TOWN CLERK.



THE LIBRARY OF THE
MAY 22 1940
UNIVERSITY OF ILLINOIS

CITY OF NORWICH.

THE REPORT

OF THE

FREE LIBRARY COMMITTEE

FOR THE

Year ending March 31st, 1905,

TO

THE TOWN COUNCIL.

COMMITTEE.

THE MAYOR—HENRY Z. T. FLOWERS, Esq.

Chairman—MR. COUN. T. S. BREESE.

Vice-Chairman—MR. COUN. HENRY J. COPEMAN,

MR. ALD. R. G. BAGSHAW

MR. COUN. H. A. DAY

MR. COUN. J. L. N. BARNARD

MR. COUN. L. W. ENGLISH

MR. COUN. G. CUBITT

MR. COUN. J. F. HENDERSON

MR. COUN. A. G. HOWLETT

NOT MEMBERS OF THE COUNCIL.

MR. H. F. EUREN

MR. F. W. HARMER

REV. A. HALL

MR. W. RYE

MR. BOSWORTH HARCOURT

MR. J. DE CARLE SMITH

MR. T. SOUTHWELL

Town Clerk—ARNOLD H. MILLER

City Accountant—A. F. GENTRY

City Treasurer—H. G. BARCLAY

City Engineer—A. E. COLLINS

Librarian—J. GEO. TENNANT.

Sub-Librarian—L. R. HAGGERSTON.

Senior Assistants—J. FINCH AND R. LLOYD.

Junior Assistants—G. LONG AND V. SPINKS.

Reading-Room Attendants—W. H. HALL, AND M. KELTY (*Sundays*).

Committee Meetings at the Library, at 4 p.m., on the second Wednesday
in each month.

Sub-Committees meet when required, and are specially summoned.

027.142
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1904/05
copy 2

REPORT, 1904-5.

THE Free Library Committee, in submitting their Report for the past year, are pleased to note that the extension of the building so long contemplated is now in progress, the tender of Mr. J. S. Smith for the sum of £1,547 having been accepted. This addition will, they trust, add greatly to the usefulness of the Library and the comfort and convenience of the public when completed. Some inconvenience will necessarily be caused to both the public and the staff during the progress of some portion of the work, and it is probable one or two departments may have to be closed for a short period. Some thousands of books will be displaced and their re-arrangement required.

In October last Mr. Joseph Allen, an old and valued member of the Committee, tendered his resignation, which the Committee with regret accepted; and a vote of thanks was passed to him for his long and valuable services.

The Lending Department has been open 255 days; and the number of borrowers holding tickets on the 31st of March was 7,042. The issues have numbered 125,485, a decrease upon last year of 2,926—Fiction decreased 3,142, four other sections 1,302; Magazines and Miscellaneous increased 1,506

and Poetry 12. The stock of books is now 21,914, an increase of 1,020, of which 237 have been transferred from the Reference Department. The average daily issues were 492. Fines for overdue books amounted to £65 17s. 10d.

The Catalogue for this department, including the books added to the close of 1904, has been prepared, and the printing thereof is being considered.

By resolution of the Committee, books can now be renewed once by borrowers for a further term without returning them to the Library for that purpose.

The stock of books in the Reference Department, inclusive of 4,507 in the Local Collection, is 20,575 ; and there are also 9,536 Pamphlets, about 5,800 of a local character—the books added numbering 296 and pamphlets 366. The issues in all sections were 11,678, being of Biography 554, Fiction 30, History and Travel 654, Science, Art, and Natural History 1,623, Poetry 311, Magazines and Miscellaneous 5,494, Law and Theology 509, and of the Local Collection 2,503.

With the valuable assistance of Mr. Walter Rye, a card catalogue of the local books and pamphlets has been in preparation. A Card Cabinet has been purchased, and most of the cards have already been type-written and placed therein. Mr. Rye has also presented (from his own collection) several works the Library did not possess. For his kind services and donations the thanks of the Council have been voted to Mr. Rye.

The special loans from the Reference Department resulted in the issue of 228 books, 41 pamphlets, and 20 portraits. No loss or damage has been reported.

The chief Donors to the Library during the year have been Messrs. J. & J. Colman, the Agents-General for the Colonies, the Smithsonian Institution, the Patent Office, Mr. J. H. Gurney, Mr. H. F. Euren, Mr. Walter Rye, and Dr. A. H. Mann.

Books on Japan specially sent from Cambridge, with others from the Library, were set aside for the use of the students attending the University Extension Lectures.

Notices of the principal additions have been published monthly through the continued kindness of the Press.

Overdate newspapers and periodicals (7,408) have been sent to the workhouse, discarded books to the City Asylum and Workhouse, and illustrated papers to the "Children's Homes."

Bi-quarterly countings of persons using the reading-rooms on Sundays gave an average of 265—210 men and 55 women. The hourly countings on weekdays gave a total of 157,679 present in the men's room and 30,670 in the women's—a daily average for the 311 days of 606—irrespective of the many readers of newspapers in the lobby.

THOMAS S. BREESE,

Chairman.

The following statistics show the working of the Library in 1904-5 ; but further particulars of the borrowers (occupations, ages, and sexes, with the wards in which they resided), borrowers' tickets, issues, and selections of books, &c., and the donors, may be found on pages 8 to 18.

LENDING DEPARTMENT—

Stock, 21914 volumes ; being in—

Science, Art, and Natural History ..	added	154	total	2889
Biography and Correspondence ..	„	82	„	1974
Poetry and Drama	„	30	„	829
Fiction	„	172	„	7124
History and Travel	„	107	„	2827
Magazines, Reviews, and Miscellaneous ..	„	422	„	5351
Law and Theology	„	53	„	920
<hr/>				
Totals	„	1020	„	21914
„ last year	„	502	„	20894

Days opened 255 last year 255

Borrowers—

Tickets issued (new 1157, renewed 790)	1947	„	1554
Holding Tickets, March 31st ..	7042	„	5875
Using Tickets, March 31st	3285	„	3267

Issues, 125485 (127637 volumes) ; being in—

Science, Art, and Natural History	3332	decrease	306
Biography and Correspondence ..	1452	„	166
Poetry and Drama	832	increase	12
Fiction	108350	decrease	3142
History and Travel	2564	„	729
Magazines, Reviews, and Miscellaneous	8342	increase	1506
Law and Theology	613	decrease	101
<hr/>			
Totals	125485	„	2926
„ last year	128411	increase	16299

LENDING DEPARTMENT (*continued*)—

Average daily issues	492 last year	503
„ issues to ticket-holder, Mar. 31st	18 „	22
„ „ ticket-user, Mar. 31st	38 „	39
Fines for overdue books	£65/17/10 last year	£69/19/4
Sale of Catalogues	£7/1/5 „	£12/4/0
Books replaced	243 last year	216
Books repaired at Library and by Binders	10872 „	9682

REFERENCE DEPARTMENT—

Issues in all sections (see page 4)	11678 decrease	2757
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PRESENT STOCK—

Books—

Lending Department	21914 increase	1020
Reference Department	*16068 „	217
Ditto (Local Collection)	4507 „	79
<hr/>		
Totals	42489 „	1316
„ last year	41173 „	1136

Pamphlets—

Reference Department	3703 „	205
Ditto (Local Collection)	5833 „	161
<hr/>		
Totals	9536 „	366
„ last year	9170 „	411

PERCENTAGES—

Lending Stock (21914 volumes) ..	18·97 per cent. of Population	
Issues (125485)	108·61 „	„
Ticket-holders, Mar. 31st (7042)	6·09 „	„
Total Stock (42489)	36·77 „	„

* 15,851 less 237 transferred to Lending Department, and 454 added, 16068.

Occupations of Borrowers.

Agents	6	Brought forward	371
Apprentices	10	Hairdressers	3
Architect and Draughtsman	2	Housekeepers	5
Artists and Photographer	3	Inland Revenue Officers ..	2
Assistants	52	Jewellers and Watchmakers	6
Bakers	5	Labourers	13
Blacksmiths	2	Licensed Victuallers	3
Bookbinders	3	Machinists	13
Boot and Shoe Makers ..	39	Managers	12
Boxmakers	2	Manufacturers	5
Brushmakers	5	Mechanics	2
Butchers	3	Milliners	4
Cabinet Makers	6	Ministers	7
Carman and Carter	2	Musicians	2
Carpenters and Joiner ..	9	Mustard and Starch Makers	3
Chemists and Druggist ..	6	Nurses	5
Choristers	2	Organ Builders	5
Cigar and Cigarette Makers	2	Packers	13
Clerks	66	Painters	3
Clickers	6	Pattern Makers	2
Coachmen and Groom ..	3	Picture Frame Makers	2
Confectioners	4	Plasterers	2
Cutters	2	Plumber and Glazier	2
Dentist and Doctor	2	Printers	17
Domestic Servants	25	Prison Officers	2
Drapers	5	Salesmen	3
Dressmakers	30	Scholars	196
Electrical Engineers	4	Shopkeepers	7
Electricians	4	Tailors and Tailoresses ..	30
Engineers	6	Teachers	44
Engravers	3	Telephone Operators	2
Errand, Office, &c., Boys	15	Travellers	4
Finishers and Fitters ..	28	Warehousemen	5
Gardeners	4	Miscellaneous	82
Grocers	5	Not stated	280
<hr/> Carried forward		<hr/> Total	
	371		1157

Ages of Borrowers.

				Borrowers from Dec. 1, 1877, to May 31, 1897.				New Borrowers in 1904-5.	Borrowers since May 31, 1897.
Above 13 and under 20				... 8884	569	5077
„	20	„	25	... 2537	157	1802
„	25	„	30	... 1736	108	1250
„	30	„	35	... 1223	85	939
„	35	„	40	... 902	52	638
„	40	„	45	... 635	41	520
„	45	„	50	... 423	24	317
„	50	„	55	... 353	20	239
„	55	„	60	... 195	10	151
„	60 437	28	356
Not stated				... 1250	63	1014
Totals				... 18575				1157	12303

Tickets Issued, and Sexes of Borrowers.

Years.	Tickets Issued.		New Borrowers.				Borrowers since May 31, 1897.
1897-8	...	3546	...	3529	(1788 females, 1741 males)	...	3529
1898-9	...	1609	...	1360	(645 „ 715 „)	...	4889
1899-1900	...	1928	...	1295	(603 „ 692 „)	...	6184
1900-01	...	2151	...	1338	(625 „ 713 „)	...	7522
1901-2	...	1971	...	1180	(538 „ 642 „)	...	8702
1902-3—							
To July 31,		469	...	243	(100 „ 143 „)	} ...	9894
To Mar.31		4462	...	949	(391 „ 558 „)		
1903-4	..	1860	...	1252	(561 „ 691 „)	...	11146
1904-5	...	1947	...	1157	(506 „ 651 „)	...	12303
Totals		19943		12303	(5757 „ 6546 „)		

The Borrowers to May 31, 1897, from December 1, 1877, numbered 18575—7202 females and 11373 males—to whom had been issued 59394 tickets.

Wards wherein Borrowers Resided.

		Population in 1901.			New Borrowers in 1904-5.		Borrowers since May 31, 1897.
1.	Conisford	..	5540	53	.. 760
2.	Ber Street	..	8100	52	.. 524
3.	Mancroft	..	3960	55	.. 609
4.	Westwick	..	6385	65	.. 926
5.	Coslany	..	6580	59	.. 550
6.	Fye Bridge	..	7455	46	.. 543
7.	Thorpe	..	5950	104	.. 779
8.	Lakenham	..	6001	38	.. 480
9.	Town Close	..	6341	78	.. 727
10.	Eaton	..	11387	158	.. 1739
11.	Nelson	..	6805	72	.. 927
12.	Earlham	..	6341	68	.. 1026
13.	Heigham	..	6650	40	.. 479
14.	Wensum	..	6230	33	.. 458
15.	Catton	..	9171	136	.. 903
16.	Mousehold	..	8832	100	.. 873
	Totals	..	11728			1157	12303

In previous Reports the above statistics were given for the *Eight Wards* into which the City was formerly divided, the total of 15813 Borrowers to March 25, 1894, being apportioned as follows:—First Ward, 1169; Second, 1074; Third, 6132; Fourth, 387; Fifth, 1596; Sixth, 1715; Seventh, 2249; and Eighth, 1491—these, with the 2762 persons tabulated in the Report for 1897-8 as to residence in the above *Sixteen Wards*, making a total of 18575 Borrowers from December 1, 1877, to May 31, 1897.

The Lending and Reference Departments are open daily from 11 a.m. to 9 p.m., except Sundays, Thursdays, Christmas Day, Good Friday, and Bank Holidays; and the Reading-Rooms for Men and Women (on the first floor) are open daily from 10 a.m. to 10 p.m., except Sundays (when it is from 3 to 9 p.m.), Christmas Day, and Good Friday.

Classified Register of Issues of Books for 1904-5.

Months, 1904-5.	Days open.	Science, Art, and Natural History.	Biography and Correspond- ence.	Poetry and Drama.	Fiction.	History and Travel.	Magazines, Reviews, and Miscellaneous.	Law and Theology.	Monthly Issues.	Average Daily Issues.
April	20	254	126	86	9637	244	542	51	10940	547
May	21	254	126	65	8417	207	530	63	9662	460
June	21	231	115	70	7989	164	603	51	9223	439
July	22	278	85	50	8005	158	590	48	9214	419
August	22	253	102	68	8097	168	661	42	9391	427
September	21	289	116	67	8627	198	743	39	10079	480
October	22	274	136	79	9270	264	727	56	10806	491
November	22	309	141	76	9128	232	734	47	10667	485
December	20	237	107	52	8845	177	758	45	10221	511
January	22	289	118	74	10070	222	883	53	11709	532
February	20	301	128	65	9730	248	743	53	11268	563
March	22	363	152	80	10535	282	828	65	12305	559
Totals	255	3332	1452	832	108350	2564	8342	613	125485	492
Percentages 1904-5	...	2.66	1.16	0.66	86.34	2.04	6.65	0.49
Percentages 1903-4	...	2.34	1.26	0.64	86.82	2.57	5.32	0.56

Classified Register of Issues of Books from 1878 to 1904-5.

Years.	Days open.	Science, Art, and Natural History.	Biography and Correspondence.	Poetry and Drama.	Fiction.	History and Travel.	Magazines, Reviews, and Miscellaneus.	Law and Theology.	Total Issues.	Average Daily Issues.
1878 to 1882 ..	1275	7069	7037	2406	97717	11998	24400	1675	152272	119
1883 to *1887-8 ..	1265	11730	7589	3065	248945	15603	56679	1381	344992	273
1888-9 to 1892 3 ..	1170	17502	7391	4202	340080	17252	56596	2282	445305	381
1893-4 to 1897 (May) ..	982	12270	5024	2719	368616	12868	34229	2118	377844	385
To May 31, 1897 ..	4692	48571	27011	12392	995358	57721	171904	7456	1320413	281
1897-8 (from Sept. 13) ..	137	2005	796	403	46125	1528	3989	343	55139	402
1898-9 ..	258	3876	1459	787	92637	2946	7725	666	110096	427
1899-1900 ..	235	3494	1466	848	90345	3113	7250	777	107293	457
1900-01 ..	232	3975	1597	934	97446	3154	7126	741	114973	496
1901-2 ..	232	4173	1703	951	95295	3594	7121	711	113548	489
1902-3 ..	237	4315	1565	871	94785	3422	6450	704	112112	473
1903-4 ..	255	3638	1618	820	111492	3293	6836	714	128411	504
1904-5 ..	255	3332	1452	832	108350	2564	8342	613	125485	492
Totals ..	6553	77379	38667	18838	1731833	81335	226693	12725	2187470	335
Percentages ..		3.54	1.77	0.86	79.17	3.72	10.36	0.58

* In 1887 the Library year commenced March 26 instead of January 1; and in 1899 it closed March 31 instead of March 25. Books were first issued under the Indicator system on September 13, 1897. See note on page 13.

Monthly Issues of Books from 1878 to 1904-5.

Years.	Jan.	Feb.	March.	April.	May.	June.	July.	Aug.	Sept.	Oct.	Nov.	Dec.	Totals.
1878 to *1882	13154	13986	15145	14928	14455	13359	14392	6327	6774	11713	13995	14144	152272
1883 to 1887-8	35193	35006	38062	27961	28962	26590	26622	8981	27101	31064	30725	28725	344992
1888-9 to 1892-3	39522	39113	36408	37968	...	38899	41689	41867	39571	45067	42453	42748	445305
1893-4 to 1897 (May)	43221	39606	30066	30093	...	30126	32544	33094	31601	36551	34165	36777	377844
To May 31, 1897..	125532	122136	106423	109075	15308	102900	117010	119681	114041	129965	125610	132732	1320413
1897-8 (fr. Sept. 13)	4031	8186	8515	7905	9530	9089	7883	55139
1898-9	9412	8734	8231	8419	8033	8606	9380	8929	8646	10008	9607	12091	110096
1899-1900	10428	10000	8845	8766	...	9237	9536	9662	8585	10689	10052	11473	107293
1900-01	9782	10062	9623	9243	...	10014	11345	10752	10099	11274	10714	12035	114973
1901-2	10586	10009	9534	8914	...	9632	10541	11515	10050	11439	10706	10622	113548
1902-3	10535	10277	8561	9042	...	9635	10182	10189	10005	11728	10666	11292	112112
1903-4	10194	10314	9175	9226	9049	10454	12088	11084	10385	12407	11825	12210	128411
1904-5	10940	9662	9223	9214	9391	10079	10806	10667	10221	11709	11268	12305	125485
Totals	197409	191194	169615	171899	41781	174638	199074	200994	189937	218749	209537	222643	2187470
Percentages ...	9.03	8.74	7.76	7.86	1.91	7.98	9.10	9.19	8.67	10.00	9.58	10.18	...

* In 1882 the Library was closed ten, and in 1897 eleven, weeks extra. See note on page 12.

*A Selection from the Additions to the Library
during 1904-5.*

LENDING DEPARTMENT.

Abbey's Church of God and the Gates of Hell. Alden's The Unemployed. Asakawa's Russo-Japanese Conflict: Its Causes and Issues. Atkinson's First Studies of Plant Life. Bradley's Lectures on Shakespearean Tragedy. Brande's Henrik Ibsen and B. Bjornson. Brightwen's Quiet Hours with Nature. British Journal of Photography, 1853-96. Burns's Temperance in the Victorian Age. Burch's Manual of Electrical Science. Candler's Unveiling of Lhasa. Carpenter's Towards Democracy. Chamberlain's Things Japanese. Churton's Early English Church. Clausen's Six Lectures on Painting to Students in 1904. Clifford's Christian Certainties. Cohn's Introduction to Scientific Chemistry. Cooper's Quaint Talks about Long Walks. Cuff's Sunny Memories of Australasia. Day's Ornament and Its Application. De Blowitz's My Memoirs. Devine's Principles of Relief. Digby's Natural Law in Terrestrial Phenomena. Duncan's Life of Joseph Cowen. Dutt's The King's Homeland. Eddy's Science and Health. Fischer's Structure and Functions of Bacteria. Fiske's Idea of God as Affected by Modern Knowledge. Fison's Recent Advances in Astronomy. Gibbons's Africa from South to North. Gipsy Smith: His Life and Work. Grinfield's The Jesuits, Historical Sketch. Hall's Soul of a People. Hann's Handbook of Climatology. Harnack's Sources of Apostolic Canons. Hartman's Japanese Art. Harvey's Biology of British Politics. Heilprin's Alaska and the Klondike. Herbart's Science of Education. Herman's Treatise on Geometrical Optics. Hobson's International Trade. Hogarth's Penetration of Arabia. Ideals of Science and Faith, by various authors. Japan by the Japanese. Kendal's History of Watches, &c. Life of Dean Farrar. Lodge's Pioneers of Science. Lupke's Elements of Electro-Chemistry. Macgowan's Pictures of Southern China. Macterlinck's The Double Garden. McMillan's Education Through the Imagination. Meakin's Land of the Moors. Morley's Life of William Ewart Gladstone. Neele's Railway Reminiscences. Nicholson's History of the English Corn Laws. Osborne's Life of Father Dolling. Palmer's Musical Recollections. Patterson's Notes of an East Coast Naturalist. Pease's Case for Municipal Drink Trade. Pratt's Organisation of Agriculture. Protection in Germany, in Canada and Australasia,

and in the United States. Robertson's *Essays in Sociology*. Sabatier's *Religions of Authority and Religion of the Spirit*. Sanger's *Compensation and Temperance Reform*. Sellers's *Danish Poor Relief System*. Selous's *Romance of the Animal World*. Smith's *Free Trade and Protection*. Squire's *Mythology of the British Islands*. Stephens's *Higher Life for Working People*. Stoddart's *Philosophy of Language*. *Studies of Boy Life in Our Cities*. Suess's *Face of the Earth*. Thompson's *Housing Handbook*. Townsend's *Chemistry for Photographers*. Weale's *Manchu and Muscovite*. Webb's *Industrial Democracy*. Whetham's *Recent Development of Physical Science*. Williams's *Careers for Our Sons*. Williams's *Christ Within, &c.* Winch's *Notes on German Schools*. Yeo's *Food in Health and Disease*.

REFERENCE DEPARTMENT.

Adams's *Dictionary of the Drama*. Barnes's *Studies in Education*. Bartholomew's *Survey Atlas of England and Wales*. Bauer's *Precious Stones*. British Association Report for 1903; and Indices to the British Association Reports, 1831-90. *Calendar of Letter Books of City of London, 1337-52*. Cartwright's *Life and Art of Sandro Botticelli*. Cassell's *Dictionary of English History and Popular Science*. Doman's *Production and Use of Acetylene Gas*. *Encyclopædia Biblica*. Fox-Strangways and Woodward's *Jurassic Rocks of Britain*. Girdlestone's *Student's Deuteronomy*. Hall's *Adolescence*. Hutchison's *Food and Principles of Dietetics*. Jukes-Browne and Hill's *Cretaceous Rocks of Britain*. Knight's *Business Encyclopædia and Legal Adviser*. Laxton's *Builder's Price Book, 1905*. *Les Artistes Celebres* (sketches by French authors). Marr's *Housing Conditions in Manchester and Salford*. Millais's *Mammals of Great Britain*. *New South Wales Statistical Register for 1902, and Mining Report for 1903*. Pierce and Wheeler's *Dickens Dictionary*. Pilling's *Land Tenure by Registration*. *Records of the Society for Propagation of the Gospel, 1701-1892*. *Reports on the Canadian Experimental Farms for 1903*. Robertson's *Courses of Study*. Robinson's *Garden Design*. Rogers's *History of Agriculture and Prices in England* (concluding volume). Singleton's *French and English Furniture*. *Social England, 6 vols.* Sparrow's *British Home of To-day: Architecture and Applied Arts*. Stone's *Timbers of Commerce and Their Identification*. *Sweden: Its People and Its Industry*. The Brothers Dalziel: *Record of Fifty Years' Work, 1840-90*. *The Gospels in Art*. The

Royal Academy from Reynolds to Millais. Thomas's Foreign Trade in Coal, 1850-1900. Turner's *Liber Studiorum*. Twopenny's English Metal Work. West's Monograph of the British Desmidiaceæ. Women Painters of the World from the 15th Century. Year-Book of Photography, 1864-93.

Works in parts or volumes as published have here, too, been added—such as Abridgments of Specifications for Patents, Board of Trade and Trade Marks Journals, British Numismatic, Cambridge Antiquarian, Early English Text, Palæontographical, Ray, and Zoological Societies' Publications; Historical Manuscripts Commissions' Reports, Indexes to Periodical Literature, New English and other Dictionaries, Parliamentary Debates (including those of the Australian Commonwealth), and Public General Acts; also Proceedings and Reports of the British Association, Co-operative Congress, Egypt Exploration Fund, Royal Colonial Institute, Royal Geographical Society, Smithsonian Institution, and Viking Club. The following are periodically bound:—Daylight, Eastern Daily Press, Norfolk Daily Standard, Norwich Mercury, Times (daily edition, and Index thereto purchased as published), the leading Illustrated Magazines and Newspapers, and Literary, Professional, and Religious Journals.

The Trustees of the British Museum have kindly forwarded Catalogues of Books, MSS., Maps, and Drawings (Natural History), vol. 2; of Greek and Roman Sculpture, vol. 3; of Mesozoic Plants, the Jurassic Flora, part 2; and of Printed Books, 9 parts. Guides to Antiquities of the Bronze Age; to English Pottery and Porcelain; and to Third and Fourth Egyptian Rooms. Also History of Natural History Collections, vol. 1; Index to the Sloane MSS.; Introduction to the Study of Meteorites; and Second Report on Economic Zoology.

LOCAL COLLECTION.

Amherst's Egyptian History from Earliest Times. Bacon's Sermons at the Assizes in 1804. Barnard's Conversations (1834). Bibliotheca Norfolciana, 1681 (a catalogue of books given by Henry, Duke of Norfolk to the Royal Society). Brady's Complete History of England (1684-5). Cambridge's Hymns on the Holy Communion. Companions to Moore's Almanack—Crisp's, 1843; Dutton's, 1826; Fletcher's, 1846; Jarrold's, 1839-42 and 1845; and Kitton's, 1836. Eastern Morning Gazette, September, 1902, to January, 1904, all published. Enigmatical Repository (1827). Gaul's The Months: 12 Duets. Geikie's English Reformation. Goulburn's Idle Word, and Thoughts on

Passages of Scripture. Hensby's Thoughts on Various Subjects (1764). Household Book of Sir Robert Buxton, 1790-1811. Hunter's Letters from Mrs. Palmerstone to her Daughter (1803). Kitton's Papers on the Diatomaceæ. Life of Dean Prideaux ; with Tracts and Letters (1748). Mackie's Norfolk Annals, 1801-1900. Memoir of Life, Writings, &c., of E. Pearson, 1756-1811. Newton's Psalmody Improved (1775). Norfolk and Norwich Gentleman's Memorandum Book, 1804. Robinson's My Nature Notebook, and In the King's County. Rye's Indexes to the City Leases, Books, &c., of Norwich. Sketch of Life and Labours of W. J. Hooker, by His Son. Snowden's Alexipharmakon Spirituale, 1689. The Fiske Family Papers, by H. fiske. Works of Sir Thomas Browne, edited by C. Sayle.

There have also been added as published, by presentation, or as special opportunities to purchase arose—Co-operative Monthly Herald, East Anglian Notes and Queries, Fenland Notes and Queries, Norfolk and Norwich Archæological and Naturalists' Societies' Transactions, Norfolk and Norwich Notes and Queries, Norwich Diocesan Gazette, and Parish Magazines; Statements of Accounts, &c., of the Corporation, County Council, and Guardians ; and Engravings, Etchings, Maps, Old Newspapers, Pamphlets, Portraits, Views, &c., of a specially local nature.

REPORTS FROM OTHER LIBRARIES.

Annual Reports of similar Libraries have been received, the figures denoting the number of the Report and apparent age of the Library :—Aberdeen 20, Ashton-under-Lyne 10, Barrow-in-Furness 21, Belfast 16, Birmingham 42, Blackburn, Bootle 17, Bournemouth 11, Bradford 34, Brighton, Buxton 15, Cambridge 49, Cheltenham 19, Clitheroe 26, Colchester 9 and 10, Derby 33, Dundee, Folkestone 22, Gloucester 5, Gosport and Alverstoke 13, Hanley 17, Hove 12, Kettering 8, Leeds 34, Leicester 33, Liverpool 51—London : Battersea 17, Cripplegate Foundation 6 and 7, Ealing 21, Finsbury, Fulham 16, Hammersmith, Hornsey 5, Kilburn 11, Shoreditch 13, Wandsworth (including six Libraries), Westminster (including three Libraries), and West Ham—Longton 13, Newcastle-upon-Tyne 23, Perth 6, Plymouth 27, Portsmouth 20, Richmond 23, Salford 56, Smethwick, Southampton 15, St. Helen's 26, Tottenham, Twickenham 22, Tynemouth 34, Walthamstow 9, West Bromwich 30, Wigan 26, Wimbledon 17, Worcester, Workington, York 11. Also recent reports from the Bodleian Library, Oxford; Enoch Pratt Free Library, Baltimore; New York Public Library,

Nicholson Institute, Leek ; St. Louis Mercantile Library Association, Stirling's and Glasgow Public Library, and the Public Library of New South Wales, p4Sney.

List of Donors, 1904-5.

To one or other of the Departments, Books, etc., have been presented by the Agents-General for New South Wales, New Zealand, South Australia, Tasmania, and Western Australia; Amalgamated Press Ltd., Mr. E. M. Beloe, Board of Trade (Labour Department), Mr. R. Breese, Mr. T. S. Breese, Messrs. T. B. Brown, Ltd., Canadian Minister of Agriculture, Chambers's Publishing Co., Ltd., Hon. J. H. Choate, Messrs. J. and J. Colman, Ltd., Commandant of Royal Engineers' Institute (Chatham), Co-operative Union, Ltd., Mr. H. A. Day, Dr. J. Morgan De Groot, Messrs. Digby, Long, & Co., Mr. B. J. Edwards, Mr. H. F. Euren, Dowager Lady Farrer, Mr. H. fiske, Miss Ferguson-Davie, Mr. F. H. Goose, Mr. J. H. Gurney, Messrs. Harper Bros., The High Commissioner for Canada, Mr. J. Hooper, Mr. G. F. Howard, Miss S. M. Howlett, Incorporated Society of Musicians, Messrs. C. and E. Layton, Messrs. W. Macdonald and Co., Mr. C. Mackie, Mr. J. Macqueen, Dr. A. H. Mann, Messrs. C. Mitchell and Co., Mr. J. Morgan, National Union of Teachers, Rev. D. Nickerson, Norwich Co-operative Society, Ltd., Patent Office, Messrs. J. and J. Paton, Proprietors of the "Statist," Mr. J. Reeve, Registrar of Durham University, Royal Colonial Institute, Mr. Walter Rye, Mrs. Murray Smith, Smithsonian Institution, Washington ; Mr. T. Southwell, Swedish Government, Mr. J. C. Tingey, Town Clerk of the City of London, Trustees of the British Museum, Mr. J. R. Tutin, Union Press, Philadelphia, U.S.A.; University Tutorial Press, Mr. J. T. Varden, Woodpeckers' Art Club ; also the Magazines, etc., marked † on pages 19 to 21, by Mr. J. Allen, Mr. G. F. Buxton, other Friends, and various Proprietors thereof.

*The following Magazines, Reviews, Newspapers, Directories, &c., are placed in the Reading-Rooms. Those marked * are placed in the Women's Reading-Room, and those marked † are presented.*

ANNUALLY.

†Australian Year-Book
 Baptist Handbook
 Cambridge University Calendar
 Catholic Year Bk. and Directory
 Church of England Year-Book
 Civil Service Year-Book
 Congregational Year-Book
 Crockford's Clerical Directory
 †Durham University Calendar
 Gardening Year-Book
 Hazell's Annual
 Jewish Year-Book
 London University Calendar
 Municipal Year-Book
 Oxford University Calendar
 Reformers' Year-Book
 Schoolmasters Year-Book
 Statesman's Year-Book
 †University Corres. Coll. Calendar
 Year's Art

QUARTERLY.

Edinburgh Review
 *Englishwoman's Review
 Hibbert Journal
 Navy List
 Quarterly Review

MONTHLY.

Army List
 Art Journal
 Atlantic Monthly
 Blackwood's Edinburgh Magaz.
 *†British Food Journal
 Burlington Magazine
 C. B. Fry's Magazine
 †Canadian Patent Office Record
 *Cassell's Fam. Mag. (1 in Men's)
 Cassier's Magazine
 *†Catholic Fireside
 *Century Illustrated
 *Chambers's Journal (1 in Men's)
 *†Child's Guardian
 *†Church of England Gazette
 *†Commonwealth
 †Concord [Prices
 Connoisseur; and Supp., Sale
 Contemporary Review
 Cornhill Magazine

MONTHLY (continued).

†Cottager and Artizan
 †Cowkeeper and Dairyman's Jour.
 *English Illustrated Magazine
 *†Epicure
 †Fire and Water
 *†Food and Cookery
 †Foresters' Miscellany
 Fortnightly Review
 †Free Russia
 †Genossenschaftliches Volks Blatt
 Gentleman's Magazine
 *Girl's Own Paper
 Good Words
 *†Goodwill
 *Harper's Magazine
 †Herald of Peace and Olive Leaf
 *Household Words
 Idler
 Independent Review
 †Insurance Agent and Review
 †Jewish Missionary Intelligence
 Journal of Board of Agriculture
 †Journal of Professional
 †Labour Gazette [Musicians
 Leisure Hour
 †London, Seaside, and Country
 Longman's Magazine
 Macmillan's Magazine
 Magazine of Commerce
 *†Mercury Training Ship Mag. (1
 *†Mercy and Truth [in Men's
 Monthly Review
 *†Musical Herald
 *Musical Times
 National Review
 †National Service Journal
 †Nature Notes
 Nineteenth Century
 Norfolk Review
 Outing
 †Patents
 *†Personal Rights Journal
 †Plumber and Decorator
 †Positivist
 *†Primrose League Gazette
 Quiver
 †Rechabite and Temp. Magazine
 Review of Reviews
 *Scribner's Magazine

MONTHLY (*continued*).

- †State Correspondent
- Strand Magazine
- *Sunday at Home
- *†Sunday Closing Reporter
- *†Sunday League Advocate
- *Sunday Magazine
- Symons's Meteorological
- Temple Bar [Magazine]
- *†Tract Magazine
- †Traveller's Gazette
- †Vegetarian Messenger
- †Warrant Officers' Naval Journal
- Westminster Review
- Woodworker
- †Young Journalist and Author
- Zoologist
- †Zoophilist

TRI-WEEKLY.

Bazaar, Exchange, and Mart

BI-WEEKLY.

- *†Norwich Mercury (1 in Men's),
1 given

WEEKLY.

- Academy
- †Alliance News
- Army and Navy Gazette
- Athenæum
- Australasian
- †Board of Trade Journal
- Boot and Shoe Trades Journal
- †Boston Independent
- Boy's Own Paper
- Builder
- Building News
- Cage Birds
- †Canadian Gazette
- †Carpenter and Builder
- Cassell's Saturday Journal
- †Catholic Times
- †Christian Life and Unitarian Her.
- *Christian World (1 in Men's)
- Church Times
- †Civil Service Aspirant
- †Civil Service Candidate
- †Civil Service Competitor
- †Civil Service Gazette
- †Colliery Guardian
- *†Co-operative News (1 in Men's)
- *†Cromer and North Walsham Post
- *†Daylight (2 in Men's), 1 given
- Draper's Record

WEEKLY (*continued*).

- *†Eastern Counties Times
- *†Eastern Weekly Press
- Electrical Review
- Electrician
- Engineer
- Engineering
- †English Churchman
- English Mechanic
- Era
- *Family Herald ; and Supplement
- Feathered World
- Field
- Gardeners' Magazine
- *Graphic (1 in Men's)
- *Great Thoughts
- Grocer
- †Guardian
- *Illus. London News (1 in Men's)
- †Illus. Official Journal (Patents)
- Investors' Review
- Isle of Wight Advertiser
- †Journal of Society of Arts (1 in Men's)
- Judy
- *Lady's Pictorial
- Land and Water
- *†Laundry Journal
- †Local Government Chronicle
- †Local Government Journal
- †Lowestoft Journal
- †Lowestoft Standard
- Lynn Advertiser
- M. A. P.
- Mechanical World
- *†Midland Counties Herald
- Municipal Journal
- Nature
- Newcastle Chronicle
- *†Norfolk Chron. (1 Men's), 1 given
- *†Norfolk News (1 Men's), 1 given
- *†Norfolk Weekly Standard and Argus (1 in Men's), 1 given
- Notes and Queries
- *†People's Weekly Journal
- Phonetic Journal
- †Poor Law Officers' Journal
- †Present Truth
- †Public Health Engineer
- Public Opinion
- *Punch (1 in Men's)
- *Queen
- Saturday Review
- †School Board Chronicle
- *School Guardian
- Schoolmaster
- *Schoolmistress

WEEKLY (*continued*).

†Schweiz Konsum Verein
 †Shipping Gazette, Lloyd's List
 †Shoe and Leather Record
 †Shop Assistant
 †Speaker
 †Spectator
 †Sunday Sun
 †T. P.'s Weekly
 †Tablet
 †Tailor and Cutter
 †Timber Trades Journal
 †Trade Marks Journal
 †Tradesman and Shopkeeper
 †Truth
 †University Correspondent
 †Volunteer Service Gazette
 *†Worcester Herald
 †Work
 †Yarmouth Independent
 *†Young Ladies' Journal

DAILY.

Birmingham Post
 Chronicle
 East Anglian Times
 *†Eastern Daily Press (1 in Men's,
 1 also in Lobby), 1 given
 †Eastern Evening News (1 also in
 Lobby), 1 given
 Echo (in Lobby)
 †Express
 Manchester Guardian
 †Montreal Gazette
 News
 †Norfolk Standard (1 in Men's, 1
 also in Lobby)
 Pall Mall Gazette
 *Standard (1 in Men's)
 Star (in Lobby)
 *Telegraph (1 in Men's)
 Times
 Westminster Gazette
 Yorkshire Post

RAILWAY TIME TABLES.

Bradshaw ; and Continental
 †Caledonian. †Highland
 †Glasgow and South Western
 †Great Central
 †Great Eastern ; and Continental
 †Great Northern
 †Great Western

†London and North Western
 †London and South Western
 †London, Brighton, and S. Coast
 †Midland
 †North British. †North Eastern
 †Norwich—Fletcher's ; Jarrold's
 †South Eastern and Chatham

(*All except Bradshaw's, Fletcher's, and Jarrold's in Lobby.*)

KELLY'S DIRECTORIES.

Beds, Hunts, and Northants
 Berks, Bucks, and Oxon
 Birmingham, Staffs, Warwick-
 shire, and Worcestershire
 Cambs, Norfolk, and Suffolk
 Derbyshire, Leicestershire, Rut-
 land, and Notts
 Devonshire and Cornwall
 Durham and Northumberland
 Essex, Herts, and Middlesex
 Hants, Wilts, and Dorsetshire
 Kent, Surrey, and Sussex

Lancashire, except Liverpool and
 Manchester ; with Gore's
 Liverpool and Suburbs, and
 Slater's Manchester, Salford,
 and Suburban
 Lincolnshire, with Hull and
 Neighbourhood [Suburbs
 London, and London County
 Somersetshire and Gloucester-
 shire, with Bristol
 Yorks (West Riding ; and North
 and East Ridings, with York)

Advertiser's A B C ; and Practical Advertising
 Atlantic Cable Directory and Code Book ; Thom's Official Directory
 Business Directory of London and Provincial and Foreign Trade Guide
 Eastern Counties Business and International Mercantile Directories
 Kelly's Directory of Merchants, Manufacturers, and Shippers
 Patents for Inventions—Abridgments of Specifications
 Stubbs's Directory of Great Britain and the Continent

Revenue Account for the Year

Expenditure.

	£	s.	d.	£	s.	d.
To Salaries—Librarian	150	0	0			
Sub-Librarian	110	0	0			
Assistants	334	15	7			
Typist, 10 weeks	6	5	0			
Charwoman	20	16	0			
	<hr/>			621	16	7
Loan—Interest	38	6	8			
Sinking Fund	52	13	1			
	<hr/>			90	19	9
Insurance	12	4	0			
Books Purchased	239	5	5			
Binding Books	95	0	9			
Newspapers and Periodicals	115	16	8			
Typewriter	19	19	0			
Printing and Stationery	21	17	10			
Cleaning Windows	10	18	0			
General Repairs, Cleaning, & Electric Fittings	14	2	3			
Electric Light	76	18	2			
Gas, Water, and Fuel	19	17	10			
Attendance of Librarian and Sub-Librarian						
at Annual Meeting of Library Association at						
Newcastle-upon-Tyne	5	18	0			
Winding, Regulating, &c., Clocks	1	11	4			
Librarian's Disbursements	7	15	10			
	<hr/>			641	5	1
Extension of Buildings—						
Fee—Advising upon Plan	5	5	0			
Lithographing, Advertising, &c.	14	13	0			
	<hr/>			19	18	0
Balance being Excess Income over Expenditure				258	18	4
				<hr/>		
				1632	17	9
				<hr/>		

Fines Account for the Year

	£	s.	d.	£	s.	d.
To Books Purchased in further Extension of Local Collection ..	18	16	0			
Cards and Typewriting—Preparation of Catalogue	13	1	3			
Balance being Excess Income over Expenditure	34	0	7			
	<hr/>			65	17	10
				<hr/>		

Liabilities.

	£	s.	d.	BALANCE	SHEET—	£	s.	d.
To Sundry Creditors						138	14	3
Revenue Balance, 31st March, 1904	1492	3	11					
Do. for the current year	258	18	4					
	<hr/>					1751	2	3
Fines Account—Revenue, 31st March, 1904	145	8	10					
Do. for the current year	34	0	7					
	<hr/>					179	9	5
						<hr/>		
						2069	5	11
						<hr/>		

ended 31st March, 1905.

Income.

	£	s.	d.	£	s.	d.
By Sale of Catalogues	7	1	5			
Borrowers' Tickets	8	14	1			
Papers	1	18	9			
Post Cards, &c.	4	4	6			
Lavatory	0	19	0			
	<hr/>			22	17	9
Rate for the period from 1st April to 30th June, 1904, included in Precept dated 22nd December, 1903	402	10	0			
Rate equal to $\frac{1}{2}$ d. in the £ for the period from 1st July to 31st December, 1904, included in Precept dated 21st June, 1904	805	0	0			
Rate for the period from 1st January to 31st March, 1905, included in Precept dated 20th December, 1904	402	10	0			
	<hr/>			1610	0	0

1632 17 9

ended 31st March, 1905.

	£	s.	d.
By Fines	65	17	10

65 17 10

REVENUE ACCOUNT.**Assets.**

	£	s.	d.	£	s.	d.
By Cash in hand—Treasurer	2059	5	11			
Librarian]	10	0	0			
	<hr/>			2069	5	11

2069 5 11

FORM OF BEQUEST.

THE LIBRARY OF THE
MAY 22 1940
UNIVERSITY OF ILLINOIS

I bequeath, out of such part of my personal Estate as may by law be bequeathed for such purposes, to the Treasurer for the time being of the City of Norwich Corporation, the sum of

(free from Legacy Duty), for the benefit of the Norwich Free Library, to be expended in such way as the Committee for the time being may deem expedient; and I direct that the Receipt of the said Treasurer shall be an effectual discharge for the same Legacy.

I bequeath*

*Books, Pictures, or
other objects of Art
or Interest.

to the Treasurer for the time being of the City of Norwich Corporation, for the benefit of the Norwich Free Library, either for exhibition or such other purposes as the Committee for the time being deem expedient; and I direct any Legacy Duty which may be payable thereon to be paid by my Executors out of my personal Estate; and I further direct that the Receipt of the said Treasurer shall be an effectual discharge for the same Legacy.

Donations may be intimated to the Librarian, and will be gladly received and acknowledged by the Committee.

NORWICH FREE LIBRARY.

Area of the City—7,582 Acres.

Estimated Population of the City, in middle of 1904—115,538

Rateable Value of the City, 1904—£428,365

Amount produced by the Rate of 1d. in the £, 1904—£1,610.

Libraries Act Adopted—1850.

Library Opened—March, 1857.

Present Librarian Appointed—January, 1901.

Library Lighted by Electricity—February, 1889.

Juvenile Department (Books sent to and issued at Day Schools)—

Commenced September, 1889 ; Ceased July, 1896 .

Reading-Rooms Opened on Sundays—February, 1890.

Books Issued by Indicator System—September, 1897.

Room for Reference Department Opened—September, 1897.

Age for Borrowers altered from 14 to 13—July, 1899.

Library Stock—December, 1877, 3,500 Books.

,, ,, December, 1904, 42,064 Books (and 9,446 Pamphlets).

,, ,, per cent. of Population—December, 1877, 4'35.

,, ,, ,, ,, December, 1904, 36'41

Issues for Home Reading—December, 1877, 1,100.

,, ,, December, 1904, 10,221.

,, ,, Total since 1877, 2,187,470.

